

LYDIA KHOMUTOVA

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SUMMARY:

Economist with 16+ years of experience
Strategic planner | Fast-learning | Respectful & kind |

PROFESSIONAL EXPERIENCE:

STC Ltd. (Top 5 in unmanned aerial vehicle industry in Russia), Saint-Petersburg, Russia **Economist 1 category** (Sep 2012 — Mar 2016, Jan 2018 — Present)

- Managed projects with budgets over \$9 millions and thousands of nomenclature positions (determined costs (plan-fact analysis) from the first screw to the finished product, coordinated the process of signing supply contracts with clients, controlled the execution of budgets, prepared analytical reports for the company's management)
- Conducted reconciliations with accounting departments (financial and banking departments, preparing project estimates for obtaining a bank guarantee, income-expenditure budget, cash flow budget, pricing)

Propeller Ads (Media, Marketing, Advertising, PR, Design, Production) **Moderator** (Dec 2016 — Jan 2018)

- Moderated Internet PR-campaigns in Policy department so that traffic is distributed to the right category
- Filtered and categorized PR campaigns data in terms of regulations
- Removed offensive/harmful campaigns to protect users from exposure to obscene language, extremism, violence, crimes, sexual exploitation, drug abuse, scams and trolling
- Assured campaigns functioned effectively through liaising with digital support personnel to troubleshoot and resolve technical problems
- Fulfilled the daily plan by 120%

Mail.Ru Group (Leading IT-corporation) **Moderator of the "Antispam" department** (Apr 2016 — Dec 2016)

- Ensured legal compliance and safety of user-generated content uploaded to the Ok.ru social media platform
- Decided on publishing on the application, rejecting or escalating them to the special team designated for this activity
- Participated in testing / launching / implementing new products or working tools (dating app, moderating app)
- Made suggestions on areas of improvement regarding procedures and tools used (got a Best Moderator Golden Award in department)
- Coordinated with supervising departments for timely management of content that violates regulations
- Developed & improved maintenance of standards for the security of the online communities
- Removed offensive/harmful content to protect users from exposure to obscene language, extremism, violence, crimes, sexual exploitation, drug abuse, scams and trolling
- Partnered with Community Manager to handle member-generated abuse reports and suspend over 300 troublesome users

EDUCATION:

St. Petersburg State Polytechnic University

Master degree in Economics and Management, Corporate Management (Sep 2006 - Jul 2012)

ADDITIONAL INFORMATION:

- Languages: Russian (native), English (fluent), French (basic), Hebrew (basic)
- Scientific interest in social investing
- Photographer (laureate in several categories in 2018-2020 35AWARDS, foxview.myportfolio.com)